


**COPY**

**Due by March 31, 2012**

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (DNR) by March 31 of each year to report on activities for the previous calendar year. This form is being provided by the DNR for the user's convenience. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

This form is for reporting on activities undertaken in calendar year 2011.

**Instructions:** Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to comply with the general permit. Complete and submit the annual report by March 31, 2012, to the appropriate address indicated on the last page of this form.

<b>SECTION I. Municipal Information</b>			
Name of Municipality Town of Vinland		Facility ID No. (FIN) 31080	
Mailing Address 6085 County Road T	City Oshkosh	State WI	Postal Code 54904
County(s) in which Municipality is located Winnebago	Type of Municipality: (check one) <input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Village <input checked="" type="checkbox"/> Town <input type="checkbox"/> Other (specify)		
<b>SECTION II. Municipal Contact Information</b>			
Name of Municipal Contact Person Marilyn Fahrenkrug		Title Town Clerk	
Mailing Address 6085 County Road T	City Oshkosh	State WI	Postal Code 54904
E-mail Address vinlandclerk@ntd.net	Telephone No. (include area code) 920-235-6953	Fax No. (include area code) 920-235-6994	
<b>SECTION III. Certification</b>			
<i>I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.</i>			
Authorized Representative Printed Name Chuck Farrey		Authorized Representative Title Town Supervisor	
Authorized Representative Signature 		Date Signed 3-22-12	
E-mail Address vinlandclerk@ntd.net	Telephone No. (include area code) 920-235-6953	Fax No. (include area code) 920-235-6994	

**SECTION IV. General Information**

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

The Annual Report for the Town of Vinland's MS4 Stormwater Permit was presented during the April 9, 2012 Vinland Town Board meeting. During the meeting, the Town Board and general public were both provided an opportunity to review and comment on the Annual Report. The meeting agenda will be posted as required by State Statute and placed on the Town's website.

After the Town Board completes its review, the Annual Report was posted on the Town's website and made available in hard copy format at the Town Hall. The general public will be encouraged to review and comment on the Annual Report. Comments received from the public will be documented and considered as part of the next Annual Report.

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

MS4 Permit requirements are discussed during Town Board meetings and Urban Towns Association meetings.

c. Has the municipality prepared its own municipal-wide storm water management plan?  Yes  No

If yes, title and date of storm water management plan:  
Town of Vinland Stormwater Management Plan (August 27, 2008)

d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit?  Yes  No

If yes, describe these cooperative efforts:

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town.

e. Does the municipality have an internet website?  Yes  No

If yes, provide web address:  
Town of Vinland website is [www.townofvinland.com](http://www.townofvinland.com). The Winnebago County website is [www.co.winnebago.wi.us/lwcd](http://www.co.winnebago.wi.us/lwcd)

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program?  Yes  No

If yes, provide web address:  
The Town website is [www.townofvinland.com](http://www.townofvinland.com).

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**SECTION V. Permit Conditions**

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a. **Minimum Control Measures:** For each of the permit conditions listed below, provide a description of the status of implementation of program elements, the status of meeting measurable goals, and compliance with permit schedule in section 3 of the MS4 general permit. Provide an evaluation of program compliance with the general permit, the appropriateness of identified best management practices, and progress towards achieving identified measurable goals. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

- Public Education and Outreach

Please refer to Chapter 3 and Appendix C of the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR.

The Town recently created a website. The Town plans to add additional stormwater web links to its website during 2012. Web links may include Winnebago County Land & Water Conservation Department, Wisconsin Department of Natural Resources (DNR), UW-Extension and US EPA.

A display rack with educational material is located in the foyer of the Town Hall. Educational materials regarding illicit discharges, lawn fertilizers, soil testing, weeds & pesticides, lawn watering, grass clippings, leaf maintenance, pet waste, household hazardous waste and car care are provided in the display rack.

Every six months, the Town actively distributes or mails its semi-annual newsletter to approximately 700 homeowners and businesses. During 2011, the newsletter contained information about household hazardous waste disposal, recycling collection, garbage collection, and good household practices. The Town intends to continue adding stormwater articles and educational information to its newsletter in 2012. Potential stormwater topics include lawn fertilizers, residential infiltration, leaves, grass clippings, stream and shoreline erosion, illicit discharges, construction site erosion control, post-construction stormwater management, household practices, household hazardous waste and/or car care.

"Permit Certificates" were posted at 17 construction sites during 2011. The "Permit Certificate" educated the public about construction site erosion control and provided a phone number for the public to ask questions and/or provide tips.

Stormwater topics were discussed at 6 public meetings during 2011.

- Public Involvement and Participation

Please refer to Chapter 4 and Appendix D of the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR. The Town Board held 12 public meetings during 2011. The public was provided an opportunity to become involved and participate during the meetings. Various stormwater topics were discussed, including but not limited to the MS4 Annual Report.

The public submitted stormwater tips and complaints to the Town and County 1 time during 2011.

- Illicit Discharge Detection and Elimination

Please refer to Chapter 5 and Appendix E of the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR.

The Town obtained public input and adopted an Illicit Discharge Ordinance on July 7, 2009.

The Town obtained public input and adopted a Fee Schedule for the Illicit Discharge program on July 7, 2009.

The Town developed its outfall map during 2007.

The Town performed ongoing field screening of 2 outfalls during 2011.

No hazardous spills were investigated or reported during 2010.

No illicit discharge or spill notifications were issued to adjacent municipalities or DNR during 2011.

No "warning notices", "notices of violation" or enforcement actions were issued during 2011.

No illicit discharge tips or complaints were received from the general public during 2011.

No educational brochures were distributed during 2011.

- Construction Site Pollutant Control

Please refer to Chapter 6 and Appendix F of the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR.

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town. Winnebago County provided the following 2011 information for construction site located within the Town of Neenah

7 construction site erosion control permits were issued during 2011 (2 one or two family residential, 2 fill, 1 road/access, 1 erosion control & 1 for town road swale maintenance), 17 sites were inspected (7 new sites and 10 ongoing sites from 2010), 34 total site inspections were performed, 17 permits were posted at construction sites, 1 erosion control tip / complaint was received from the general public, 0 written "warning notices" and 2 verbal "warning notices" were issued, 1 "notice of violation" was issued, and 0 fines were issued.

- Post-Construction Storm Water Management

Please refer to Chapter 7 and Appendix G of the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR. The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town. Winnebago County provided the following 2011 information for post-construction sites located within the Town.

No plans or new permits were issued during 2011. However, there were 3 existing/ongoing stormwater management permits that were finalized during 2011. There were no new maintenance agreements recorded at the County Register of Deeds and 1 post-construction tip / complaint was received from the general public.

- Pollution Prevention

Please refer to Chapter 8 and Appendix H of the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR.

The Town does not own or operate any curb and gutter streets.

The Town does not own or operate any storm sewer systems with catch basin sumps.

The Town owns and operates grass swales that are located within the public road right-of-way. The Town performs maintenance on the grass swale systems.

Road salt was applied to 2.12 lane miles of street during 2011.

The Town does not own or operate any properties with more than 5 acres of turf grass where lawn fertilizers are applied.

The Town does not currently provide curb-side leaf, grass clipping and brush collection. Property owners are allowed to compost onsite, burn onsite, or dispose of yard waste at the Winnebago County Landfill.

Curb-side recycling collection was performed once every two weeks, curb-side garbage collection was performed once every week, and curb-side white goods / bulky household item collection was performed once during 2011.

No Town employees received stormwater training during 2011 (Town does not have employees, except office staff).

b. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard?  Yes  No

If yes, provide the following: Model used SLAMM Version 9.2.1 Reduction (%) \*40% (17.9%) at end of 2008

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If no, include a description of any actions the municipality has undertaken during 2011 to help achieve the 20% standard.

\*Please refer to Chapter 9 of the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR.

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal?  Yes  No If yes, describe:

Please refer to the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR. The Stormwater Management Plan included an analysis of existing flood control facilities. As shown in Figure 9, the Town's urbanized area does not contain any existing flood control facilities or structural BMP's.

c. Best Management Practices Maintenance: Does the municipality have a maintenance program for installed storm water best management practices?  Yes  No

If yes, describe the maintenance program. If available, attach any additional information on the maintenance program.

Please refer to Chapter 8 and Appendix H of the Town of Vinland Stormwater Management Plan, August 2008 currently on file with the DNR. The Town is responsible for coordinating routine inspection and maintenance of various BMP's. Town staff has handled the inspection/maintenance responsibilities thus far.

d. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map if any changes occurred during the reporting year.

A municipal separate storm sewer system (MS4) map was developed for the Town during 2007. Please refer to Figures 1 through 12 of the Town of Vinland Stormwater Management Plan, August 2008. There were no changes made to the MS4 map during 2011.

**SECTION VI. Fiscal Analysis**

- a. Provide a fiscal analysis that includes the annual expenditures for 2011, and the budget for 2011 and 2012. A table to document fiscal information is provided on page 6.
- b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?  
 Storm water utility    General fund    Other \_\_\_\_\_
- c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements?    Yes    No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

The Town obtains funds from its General Fund.

**SECTION VII. Inspections and Enforcement Actions**

**Note:** If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

- a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit?    Yes    No   If yes, attach copy or provide web link to ordinance:

Winnebago County is responsible for ordinance adoption on behalf of the Town (<http://wcgis.co.winnebago.wi.us/cgi-bin/wings/wingsndx.cgi>)

- b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit?    Yes    No   If yes, attach copy or provide web link to ordinance:

Winnebago County is responsible for ordinance adoption on behalf of the Town (<http://wcgis.co.winnebago.wi.us/cgi-bin/wings/wingsndx.cgi>)

- c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit?    Yes    No   If yes, attach copy or provide web link to ordinance:

[www.townofvinland.org](http://www.townofvinland.org)

- d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)?    Yes    No   If yes, attach copy or provide web link to ordinance:

- e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

Inspections and enforcement actions are summarized in Section V of this Annual Report.

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**SECTION VIII. Water Quality Concerns**

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a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/orwerw/>)  Yes  No If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>)  Yes  No If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:

Lake Winnebago

- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant(s) of concern to an impaired waterbody:

Please refer to Chapter 9 (pages 9-8 and 9-9) of the Town of Vinland Stormwater Management Plan, August 2008.

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

No water quality improvements were observed by the Town.

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

No water quality degradation was observed by the Town.

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**SECTION IX. Proposed Program Changes**

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a. Describe any proposed changes to the storm water management program being contemplated by the municipality for 2012 and the schedule for implementing those changes. Proposed program changes must be consistent with the requirements of the general permit.

No proposed changes to the stormwater management program are being contemplated by the Town in 2012.

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Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure		Budget		Source of Funds
	2011	2012	2011	2012	
Public Education and Outreach	\$800	\$800	\$800	\$800	General Fund
Public Involvement and Participation	\$100	\$100	\$100	\$100	General Fund
Illicit Discharge Detection and Elimination	\$0	\$0	\$0	\$0	General Fund (Field screening was performed by Town Board. As such, no funds were spent by the Town).
Construction Site Pollutant Control	\$0	\$0	\$0	\$0	Winnebago County collects user fees and administers each aspect of this program for the Town
Post-Construction Storm Water Management	\$0	\$0	\$0	\$0	Winnebago County collects user fees and administers each aspect of this program for the Town
Pollution Prevention	\$0	\$0	\$0	\$0	General Fund (Town does not have employees, equipment or facilities that are related to pollution prevention)
Storm Water Quality Management (including pollutant-loading analysis)	\$4,300	\$4,300	\$4,300	\$4,300	General Fund
Storm Sewer System Map	\$900	\$900	\$900	\$900	General Fund
Other					



NORTHERN REGION COUNTIES			WEST CENTRAL REGION COUNTIES		
Ashland	Langlade	DNR Service Center	Adams	Marathon	DNR Service Center
Barron	Lincoln	1701 N. 4th Street	Buffalo	Monroe	5301 Rib Mountain Rd.
Bayfield	Oneida	Superior, WI 54880	Clark	Portage	Wausau, WI 54401
Burnett	Polk	Phone: (715) 392-7988	Crawford	Trempealeau	Phone: (715) 359-4522
Douglas	Price		Jackson	Vernon	
Florence	Rusk		Juneau	Wood	
Forest	Sawyer		La Crosse		
Iron	Taylor				
	Vilas				
	Washburn		Chippewa	Pepin	DNR Service Center
			Dunn	Pierce	890 Spruce St.
			Eau Claire	St. Croix	Baldwin, WI 54002
					Phone: (715) 684-2914

NORTHEAST REGION COUNTIES			SOUTH CENTRAL REGION COUNTIES		
Brown	Marquette	DNR Northeast Region	Columbia	Jefferson	DNR South Central Region
Calumet	Menominee	2984 Shawano Ave.	Dane	LaFayette	3911 Fish Hatchery Rd.
Door	Oconto	Green Bay, WI 54313	Dodge	Richland	Fitchburg, WI 53711
Fond du Lac	Outagamie	Phone: (920) 662-5100	Grant	Rock	Phone: (608) 275-3266
Green Lake	Shawano		Green	Sauk	
Kewaunee	Waupaca		Iowa		
Manitowoc	Waushara				
Marinette	Winnebago				

SOUTHEAST REGION COUNTIES		
Kenosha	Sheboygan	DNR Service Center
Milwaukee	Walworth	141 NW Barstow Street,
Ozaukee	Washington	Room 180
Racine	Waukesha	Waukesha, WI 53188
		(262) 574-2100