

COVID-19 ANNOUNCEMENT

Considering the risks associated with the coronavirus pandemic, statewide moratorium on mass gatherings of 10 people or more to mitigate the spread of COVID-19, and in response to the Safer At Home Order (Emergency Order #12) issued by the State of Wisconsin Department of Health Services by order of Governor Tony Evers on March 24, 2020, we are alerting you to the following information/procedures.

For the 2020 Open Book meeting

Due to rapidly changing social distancing measures being taken by the CDC, State of Wisconsin, your Municipality and the Wisconsin Department of Revenue, please contact the assessor by phone or email if you have any questions on the enclosed assessment notice.

Currently, we are only conducting Open Book meetings by phone or email rather than conducting in person meetings for your safety and ours. Please call the assessor during regular business hours (Monday - Friday, 8:30 a.m. to 4:30 p.m.). You may call any time after receiving the enclosed notice, but no later than 3 days prior to the Board of Review to conduct your Open Book meeting. If the assessor is not available at the time of your call, we will make every effort to return your call within 24 hours. When leaving a message please provide your name, phone number, the Municipality in which the property is located, and the Tax Key Number from your assessment notice or tax bill.

You may contact the assessor by phone at 920-733-5369, by email at bowmar@sbcglobal.net or by mail at:

Bowmar Appraisal, Inc.
3005 W Brewster St
Appleton, WI 54914

2020 Assessment Roll

Preliminary 2020 Assessment Roll and Department of Revenue instructional materials are available upon request.

For the 2020 Board of Review meeting

If you have spoken with the assessor and still wish to appeal your assessment, please contact the municipal clerk for more information on accommodations for Board of Review and to file objections in writing at least 48 hours prior to the scheduled board of review date and time.

Please do not attend the Board of Review in person if any of the following apply:

- If you are quarantined or have been diagnosed with COVID-19
- If you are sick or experiencing any symptoms consistent with COVID-19
- If you are among those who have been identified by health officials as being susceptible to the virus
- If you have traveled outside the State of Wisconsin or have been in contact with anyone who may have contracted the virus in the past 4 weeks.

**NOTICE OF THE BOARD OF REVIEW AND OPEN BOOK FOR THE
TOWN OF VINLAND, COUNTY OF WINNEBAGO**

NOTICE IS HEREBY GIVEN pursuant to s. 70.45, Wis. Stats., the assessment roll for the 2020 assessment year will be open for examination starting May 22, 2020. **Due to COVID-19, OPEN BOOK sessions will be conducted by phone.** If you would like to set up a phone appointment, please contact Bowmar Appraisal, Inc. at (920) 733-5369 during regular business hours (M-F, 8:30-4:30) no later than 3 days prior to the Board of Review. The 2020 assessment roll, instructional information, and objection forms will be made available. These documents will assist with scheduling a hearing before the Board of Review. Keep in mind that objection forms must be filed with the clerk of the Board of Review at least 48 hours before the Board of Review is conducted unless the Board of Review chooses to waive this requirement.

NOTICE IS FURTHER GIVEN that the **BOARD OF REVIEW** for the Town of Vinland of Winnebago County shall be held on **June 3, 2020 from 4:00 p.m. until 6:00 p.m.** at the Vinland Town Hall located at 6085 County Rd. T, Oshkosh, WI. **Please be advised** of the following requirements to appear before the Board of Review and procedural requirements if appearing before the Board:

1. No person shall be allowed to appear before the Board of Review, to testify to the Board by telephone or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the Assessor to view such property.
2. After the first meeting of the Board of Review and before the Board's final adjournment, no person who is scheduled to appear before the Board of Review may contact, or provide information to, a member of the Board about the person's objection except at a session of the Board.
3. No person may appear before the Board of Review, testify to the Board by telephone or contest the amount of assessment unless, at least 48 hours before the first meeting of the Board or at least 48 hours before the objection is heard if the objection is allowed because the person has been granted a waiver of the 48 hour notice of an intent to file a written objection by appearing before the Board during the first two hours of the meeting and showing good cause for failure to meet the 48 hour notice requirement and files a written objection, that the person provides to the Clerk of the Board of Review notice as to whether the person will ask for removal of any Board members and, if so, which member will be removed and the person's reasonable estimate of the length of time that the hearing will take.
4. When appearing before the Board, the person shall specify, in writing, the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
5. The Board shall hear upon oath, by telephone, all ill or disabled persons who present to the Board a letter from a physician, surgeon or osteopath that confirms their illness or disability. No other persons may testify by telephone.
6. Anyone wishing to file an objection must contact the Town of Vinland Clerk to complete and submit the required objection form supplied by the Town, prior to appearing before the Board of Review.

This Notice is hereby Published on the 13th day of May, 2020 by:
Jenni Brown, Clerk