

State of Wisconsin  
Department of Natural Resources  
dnr.wi.gov

**Due by March 31, 2010**

This form is for the purpose of annual reporting on activities undertaken pursuant to the Municipal Separate Storm Sewer System (MS4) General Permit No. WI-S050075-1. An owner or operator of a municipal separate storm sewer system covered by the general permit under Chapter NR 216, Wis. Adm. Code, is required to submit an annual report to the Department of Natural Resources by March 31 of each year to report on activities for the previous calendar year. This form is for reporting on activities undertaken in calendar year 2009. In addition, this form serves as the owner or operator's reapplication for permit coverage as required under s. NR 216.09, Wis. Adm. Code.

Use of this specific form is optional. The Department of Natural Resources has created this form for the user's convenience and believes that the information requested on this form meets the reporting and reapplication requirements for an owner or operator of a municipal separate storm sewer system covered by the general permit.

**Instructions:** Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to-date to comply with the general permit. Complete and submit the annual report by March 31, 2010, to the appropriate address indicated on the last page of this form.

**SECTION I. Municipal Information**

Name of Municipality Town of Vinland		Facility ID No. (FIN) 31080	
Mailing Address 6085 County Road T	City Oshkosh	State WI	Postal Code 54904
County(s) in which Municipality is located Winnebago	Type of Municipality: (check one) <input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Village <input checked="" type="checkbox"/> Town <input type="checkbox"/> Other (specify)		

**SECTION II. Municipal Contact Information**

Name of Municipal Contact Person Shirley Brazee		Title Town Clerk	
Mailing Address 6085 County Road T	City Oshkosh	State WI	Postal Code 54904
E-mail Address vinlandclerk@ntd.net	Telephone No. (including area code) (920) 235-6953	Fax No. (including area code) (920) 235-6994	

**SECTION III. Certification**

*I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.*

Authorized Representative Printed Name Chuck Farrey		Authorized Representative Title Town Supervisor	
Authorized Representative Signature		Date Signed March 30, 2010	
E-mail Address vinlandclerk@ntd.net	Telephone No. (including area code) (920) 235-6953	Fax No. (including area code) (920) 235-6994	



Your complimentary  
use period has ended.  
Thank you for using  
PDF Complete.

Click Here to upgrade to  
Unlimited Pages and Expanded Features

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

The Annual Report for the Town of Vinland's MS4 Stormwater Permit will be presented during the April \_\_\_\_\_, 2010 Town Board meeting. During the meeting, the Town Board and general public will be provided with an opportunity to review and comment on the Annual Report. The agenda will be legally posted in three locations prior to the public meeting.

After the Town Board completes its review, the Annual Report will be posted on the Town's website and made available in hard copy at the Town Hall. The general public will be encouraged to review and comment on the Annual Report. Comments received from the general public will be documented and considered as part of the next Annual Report.

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

The Town has held several meetings during 2009 to discuss MS4 Permit requirements and implementation of the Town's Stormwater Management Plan. The Town is a member of the Northeast Wisconsin Stormwater Consortium (NEWSC) and the Town routinely attends NEWSC meetings.

c. Has the municipality prepared its own municipal-wide storm water management plan?  Yes  No

If yes, title and date of storm water management plan:

Town of Vinland Stormwater Management Plan (August 27, 2008)

d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit?  Yes  No

If yes, describe these cooperative efforts:

The Town is a member of the Northeast Wisconsin Stormwater Consortium (NEWSC). NEWSC developed education materials that the Town can use for public education. Also, NEWSC developed a mass marketing campaign for phosphorus. Please refer to the 2009 NEWSC Annual Permit Report already on file with the DNR for a list of NEWSC activities.

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town.

e. Does the municipality have an internet website?  Yes  No

If yes, provide web address:

Town of Vinland website is [www.townofvinland.org](http://www.townofvinland.org). The NEWSC website is [www.newwaterwisconsin.org](http://www.newwaterwisconsin.org) and [www.newsc.org](http://www.newsc.org).

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program?  Yes  No

If yes, provide web address:

[Click Here to upgrade to  
Unlimited Pages and Expanded Features](#)

For each permit condition listed below, provide a description of the status of implementation of program elements, the status of meeting measurable goals, and compliance with permit schedule in section 3 of the MS4 general permit. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

- Public Education and Outreach

The Town website received \_\_\_\_\_ "hits" during 2009. The Town plans to add additional stormwater web links to its website during 2010. Web links may include Northeast Wisconsin Stormwater Consortium ([www.newwaterwisconsin.org](http://www.newwaterwisconsin.org)), Wisconsin Department of Natural Resources (DNR), UW-Extension and US EPA.

A display rack with educational material is located in the foyer of the Town Hall. Educational materials regarding illicit discharges, household hazardous waste disposal, composting benefits, shoreline management, rain gardens, and construction site erosion controls are provided in the display racks. Approximately \_\_\_\_\_ stormwater related educational materials were taken from the display racks during 2009.

The Town actively distributed \_\_\_\_\_ pet waste brochures to individuals that applied for pet licenses during 2009.

Every four months, the Town actively distributes or mails its quarterly newsletter to \_\_\_\_\_ homeowners and businesses. During 2009, the newsletter contained information about illicit discharges, household hazardous waste disposal, recycling collection, garbage collection, composting benefits, shoreline management, rain gardens, and construction site erosion controls. The Town intends to continue adding stormwater articles and educational information to its newsletters during 2010.

"Permit Certificates" were posted at 15 construction sites during 2009. The "Permit Certificate" educated the public about construction site erosion control and provided a phone number for the public to ask questions and/or provide tips.

Stormwater topics were discussed at \_\_\_\_\_ public meetings during 2009. The Town educated the public on various stormwater topics including the MS4 Annual Report and \_\_\_\_\_.

The Town maintained its membership with NEWSC during 2009. NEWSC continues to develop educational materials and mass media materials for its members. Please refer to the 2009 NEWSC Annual Permit Report already on file with the DNR.

- Public Involvement and Participation

The Town discussed stormwater during \_\_\_\_\_ public meetings during 2009. The public was provided an opportunity to become involved and participate during the public meetings. Various stormwater topics were discussed including but not limited to the MS4 Annual Report and \_\_\_\_\_.

The Town is a member of and participates with the Northeast Wisconsin Stormwater Consortium (NEWSC).

The public submitted stormwater tips and complaints to the Town approximately \_\_\_\_\_ times during 2009. Of the \_\_\_\_\_ tips, \_\_\_\_\_ of the tips were remedied as a result of tips from the public.

- Illicit Discharge Detection and Elimination

The Town obtained public input and adopted its Illicit Discharge Ordinance on \_\_\_\_\_, 2009.

The Town obtained public input and adopted fees for its Illicit Discharge program on \_\_\_\_\_, 2009.

The Town developed its MS4 maps during 2007.

Initial field screening of major outfalls was performed during 2009. \_\_\_\_\_ major outfalls were initial field screened. \_\_\_\_\_ of the major outfalls were characterized as \_\_\_\_\_.

\_\_\_\_\_ spills and releases of hazardous substance were reported or investigated during 2009. As such, \_\_\_\_\_ NR 706 spill notifications were issued to the DNR during 2009. Also, \_\_\_\_\_ illicit discharge notifications were issued to adjacent municipalities during 2009.

\_\_\_\_\_ "warning notices", "notices of violation" or other enforcement actions were issued during 2009. Also, \_\_\_\_\_ illicit



Your complimentary  
use period has ended.  
Thank you for using  
PDF Complete.

Click Here to upgrade to  
Unlimited Pages and Expanded Features

ere identified and/or removed during 2009.

eneral public during 2009.

g 2009.

- Construction Site Pollutant Control

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town. Winnebago County provided the following 2009 information for construction sites located within the Town of Vinland:

11 construction site erosion control permits were issued (6 one or two family residential, 1 for town road maintenance, 4 fill/grade/garages), 15 construction sites were inspected (11 new permits and 4 permits from 2008), 15 permits were posted at construction sites, 2 erosion control tip / complaint was received from the general public, and no "warning notices", "notices of violation", or fines were issued.

- Post-Construction Storm Water Management

The "Winnebago County Construction Site Erosion Control and Stormwater Management Ordinance" was adopted by the County Board pursuant to Chapter 59.693, Wis. Stats. As such, due to the statutory basis for this ordinance, no intergovernmental agreement is needed. The Winnebago County Ordinance is applicable to land-disturbing construction activity, new land development, and land redevelopment activity located within the boundaries and jurisdiction of the unincorporated portion of Winnebago County. Winnebago County is responsible for ordinance adoption, implementation, enforcement and education on behalf of the Town. Winnebago County provided the following 2009 information for post-construction sites located within the Town of Vinland:

One post-construction stormwater management permit was issued. Two sites contained post-construction stormwater management facilities. One post-construction tip / complaint was received from the general public.

- Pollution Prevention

The Town does not own or operate any curb and gutter streets.

The Town does not own or operate any storm sewer systems with catch basin sumps.

\_\_\_\_\_ pounds of road salt and \_\_\_\_\_ gallons of brine solution were applied to \_\_\_\_\_ lane-miles of street during 2009.

The Town does not own or operate any properties with more than 5 acres of turf grass where lawn fertilizers are applied.

Curb-side recycling collection was performed once every two weeks, curb-side garbage collection was performed once every week, and curb-side white goods / bulky household item collection was performed once during 2009.

\_\_\_\_\_ Town employees received stormwater training during 2009.

b. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard?  Yes  No

If yes, provide the following: Model used WinSLAMM Version 9.2.1 Reduction (%) 40% (17.9%) at end of



Your complimentary  
use period has ended.  
Thank you for using  
PDF Complete.

Click Here to upgrade to  
Unlimited Pages and Expanded Features

analysis to assess compliance with the 40% TSS reduction developed urban

If yes, provide the following: Model used WinSLAMM Version 9.2.1 Reduction (%) 40% (17.9%) at end of 2008

If no, include a description of any actions the municipality has undertaken during 2009 to help achieve the 40% standard by March 10, 2013.

Please refer to Chapter 9 of the Town of Vinland Stormwater Management Plan, dated August 27, 2008.

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal?  Yes  No If yes, describe:

The August 2008 Stormwater Management Plan included an analysis of existing flood control facilities. As shown in Figure 9, the Town's urbanized area does not contain any existing flood control facilities or structural best management practices (BMP).

c. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map.

A municipal separate storm sewer system (MS4) map was developed for the Town during 2007. Please refer to Figures 1 through 12 of the Town of Vinland Stormwater Management Plan, dated August 27, 2008. As shown in Figure 11, no WPDES Industrial Permitted sites are located in the Town's Developed Urban Area.



Your complimentary  
use period has ended.  
Thank you for using  
PDF Complete.

Click Here to upgrade to  
Unlimited Pages and Expanded Features

expenditures for 2009, and the budget for 2009 and 2010. A table to document fiscal information is provided on page 6.

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?  
 Storm water utility  General fund  Other \_\_\_\_\_

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements?  Yes  No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

The Town obtains funds from its General Fund.

**SECTION VII. Inspections and Enforcement Actions**

**Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.**

a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit?  Yes  No If yes, attach copy or provide web link to ordinance:

Winnebago County is responsible for ordinance adoption on behalf of the Town (<http://wclwcd.org/ordinances.htm>).

b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit?  Yes  No If yes, attach copy or provide web link to ordinance:

Winnebago County is responsible for ordinance adoption on behalf of the Town (<http://wclwcd.org/ordinances.htm>).

c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit?  Yes  No If yes, attach copy or provide web link to ordinance:

[www.townofvinland.org](http://www.townofvinland.org)

d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)?  Yes  No If yes, attach copy or provide web link to ordinance:

e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

Inspections and enforcement actions are summarized in Section V of this Annual Report.



Your complimentary  
use period has ended.  
Thank you for using  
PDF Complete.

Click Here to upgrade to  
Unlimited Pages and Expanded Features

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/orwerw/>)  Yes  No If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>)  Yes  No If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:

Lake Winnebago

- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant(s) of concern to an impaired waterbody:

Please refer to Chapter 9 (pages 9-8 and 9-9) of the Town of Vinland Stormwater Management Plan, dated August 27, 2008.

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

No water quality improvements were observed by the Town.

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

No water quality degradation was observed by the Town.

### SECTION IX. Department of Commerce Authority

Section 2.4.1.1.3 of the MS4 general permit requires a permittee that does not already have authority from the Wisconsin Department of Commerce (Commerce) to regulate erosion control at public buildings and places of employment to request such authority from Commerce within 18 months after the start date of permit coverage. However, as of January 1, 2010, responsibility for erosion control administration and enforcement for commercial building sites was transferred from Commerce to the Department of Natural Resources. This transfer took place due to 2009 Wisconsin Act 28, the 2009 state budget legislation, which moved s. 101.1205, Wis. Stats., commercial building construction site soil erosion and sediment control statutory language, to s. 281.33, Wis. Stats. As of January 1, 2010, the State's requirements for erosion control at commercial building construction sites will be administered by the Department of Natural Resources. Accordingly, a permitted municipality that was delegated to serve as an agent for Commerce will continue to serve as an agent for the Department of Natural Resources in accordance with the original agreement with Commerce unless this delegation is revoked by the Department of Natural Resources.

As of January 1, 2010, was the municipality granted authority from the Wisconsin Department of Commerce to regulate erosion control at public buildings and places of employment?  Yes  No

### SECTION X. Reapplication for Permit Coverage

Provide a description of any proposed changes to the municipality's storm water management program and any other relevant change that the municipality plans or anticipates.



Your complimentary use period has ended. Thank you for using PDF Complete.

[Click Here to upgrade to Unlimited Pages and Expanded Features](#)

table provided below.

Program Element	Annual Expenditure		Budget		Source of Funds
	2009	2009	2010	2010	
Public Education and Outreach	800	800	800	800	General Fund
Public Involvement and Participation		300	300	300	General Fund
Illicit Discharge Detection and Elimination		2,000	2,000	2,000	General Fund
Construction Site Pollutant Control	0	0	0	0	Winnebago County collects user fees and administers each aspect of this program for the Town
Post-Construction Storm Water Management	0	0	0	0	Winnebago County collects user fees and administers each aspect of this program for the Town
Pollution Prevention		1,000	1,000	1,000	General Fund
Storm Water Quality Management (including pollutant-loading analysis)	4,285	10,000	10,000	10,000	General Fund
Storm Sewer System Map	900	900	900	900	General Fund
Other					





Your complimentary  
use period has ended.  
Thank you for using  
PDF Complete.

[Click Here to upgrade to  
Unlimited Pages and Expanded Features](#)

Barron	Lincoln	1401 Tower Ave.
Bayfield	Oneida	Superior, WI 54880
Burnett	Polk	Phone: (715) 392-7988
Douglas	Price	
Florence	Rusk	
Forest	Sawyer	
Iron	Taylor	
	Vilas	
	Washburn	

WEST CENTRAL REGION COUNTIES		
Adams	Marathon	DNR Service Center
Buffalo	Monroe	5301 Rib Mountain Rd.
Clark	Portage	Wausau, WI 54401
Crawford	Trempealeau	Phone: (715) 359-4522
Jackson	Vernon	
Juneau	Wood	
La Crosse		
Chippewa	Pepin	DNR Service Center
Dunn	Pierce	890 Spruce St.
Eau Claire	St. Croix	Baldwin, WI 54002
		Phone: (715) 684-2914

NORTHEAST REGION COUNTIES		
Brown	Marquette	DNR Northeast Region
Calumet	Menominee	2984 Shawano Av e.
Door	Oconto	Green Bay, WI 54313
Fond du Lac	Outagamie	Phone: (920) 662-5100
Green Lake	Shawano	
Kewaunee	Waupaca	
Manitowoc	Waushara	
Marinette	Winnebago	

SOUTH CENTRAL REGION COUNTIES		
Columbia	Jefferson	DNR South Central Region
Dane	LaFayette	3911 Fish Hatchery Rd.
Dodge	Richland	Fitchburg, WI 53711
Grant	Rock	Phone: (608) 275-3266
Green	Sauk	
Iowa		

SOUTHEAST REGION COUNTIES		
Kenosha	Sheboygan	DNR Service Center
Milwaukee	Walworth	141 NW Barstow Street,
Ozaukee	Washington	Room 180
Racine	Waukesha	Waukesha, WI 53188
		Phone: (262) 884-2300